

## **SOUTHBURY PUBLIC LIBRARY PROGRAM POLICY**

Library sponsored programming is an extension of the Southbury Public Library's mission to serve as the information center of the town. Library sponsored programs expand library users' informational, cultural and recreational experiences.

The Southbury Public Library provides a wide variety of programming for people of all ages with priority given to book-based programs, informational programs, cultural programs and arts and crafts programs.

Speakers and materials for programming are selected on the basis of cost, availability, and suitability to program subject and quality. Selection of programming is made according to reviews and/or judgment of professional librarians and Head Librarian.

All programs must be free and open to the public.

The sale of books, CDs or other creative works by authors, performers and presenters is allowed as part of the library sponsored program.

The library does not offer programming for a purely commercial purpose, including but not limited to presentations offered for free but with the intention of soliciting future business.

All presenters will be provided with guidelines that outline expected requirements of presenters and a list of support services (technology, publicity, etc.) that the library will provide. All presenters shall comply with the terms of the guidelines.

The Southbury Public Library will offer access to library programs in alternative forms, such as sign language interpretation, assisted listening devices, etc. as requested.

APPROVED BY SOUTHBURY PUBLIC LIBRARY BOARD OF DIRECTORS March 13, 2003

REVISED AND APPROVED BY THE SOUTHBURY PUBLIC LIBRARY BOARD OF DIRECTORS November 1, 2017